



**WS training**  
engaging. memorable. effective!



## WS TRAINING

### APPRENTICESHIP QUALITY STATEMENT

WS Training firmly believes that all Apprenticeships should be delivered to meet the highest possible standards of quality and that they meet employers and learners needs. To that end this Quality Statement reflects our commitment to follow the National Apprenticeship Service Quality Statement.

#### What is an Apprenticeship?

An Apprenticeship is a job with an accompanying skills development programme designed by employers in the sector. It allows the apprentice to gain technical knowledge and real practical experience, along with functional and personal skills, required for their immediate job and future career. These are acquired through a mix of learning in the workplace, formal off the job training and the opportunity to practice and embed new skills in a real work context. This broader mix differentiates the Apprenticeship experience from training delivered, to meet narrowly focused job needs.

On completion of the Apprenticeship, the apprentice must be able to undertake the full range of duties, in the range of circumstances appropriate to the job, confidently and competently to the standard set by the industry.

#### Quality Commitment

WS Training will work with employers and learners to deliver Apprenticeships that:

- Equip Apprentices with the new skills and learning they need for their current and future job roles.
- Have Employment as a fundamental element such that ALL Apprentices are employed in productive job roles.
- Offer 30 hours (or more) employment per week unless there are exceptional reasons but as an absolute minimum at least 16 hours are met.
- Are linked to specific job roles or occupations.
- Meet the minimum duration rules of at least 12 months for 16-18 year olds and unless exceptionally approved are of 12 months duration for those aged 19 or over.
- Have written Agreements between employer and Apprentice.
- Include an offer of Level 2 in Maths and English.
- Are paid by their employer and at rates at least equal to or higher than the Apprenticeship Minimum Wage for their age and where increased productivity is recognised with an appropriate increase in wage.
- Meet approved Framework Specifications.

WS Training recognises that Employers needs drive the Apprenticeship programme and it is our responsibility to ensure that these Quality Standards are met. If necessary this may require challenging or not engaging with employers who are unwilling or unable to contribute to high quality Apprenticeships.



Ipswich office: IP-City Centre, 1 Bath Street, Ipswich, IP2 8SD  
tel: 01473 604260 fax: 01473 686149 email: info@wstraining.co.uk web: www.wstraining.co.uk

COMPANY REGISTRATION NO. 3171869 VAT REGISTRATION NO. 636 9251 19 DIRECTOR J VINCENT

